



**Forest Hill Elementary, Junior Campus
Governing Board AGA Minutes**

September 5th, 2023

FHJR Music Room at 7:45 p.m.

Present: M.J. Paquette, T. Alibrando, N. Pillay, A. Shegalov, R. Allen, K. Beardsell, A. Spinelli, W. Entwistle, L. Cormier, C. Gareau, V. Jensen, S. Guth, N. Smith, H. Miron, M. Cloherty, A. Robson, M. Bouchard, A. Clarke, P. MacNeil, A. Long, D. Olivenstein

Absent: D. Myles, M. Calo

Administration: M.J. Paquette

Commissioner: D. Olivenstein

Recording Secretary: T. Alibrando

Community Representative:

1. Land acknowledgement, Opening & Welcome (Previous Chair to Preside / Principal to welcome)
The meeting was called to order and quorum established at 7:45 by A. Shegalov.
2. Appointment of Recording Secretary
Motion to appoint T. Alibrando as recording secretary by W. Entwistle. Seconded by N. Pillay. All in favor.
3. Adoption of the Agenda
Motion to approve the agenda as presented by R. Allen and seconded by W. Entwistle. All in favor.
4. Approval of Minutes of last year's Annual General Assembly of Parents
Motion to approve the minutes as presented by C. Gareau and seconded by N. Pillay. All in favor.
5. Role and Function of Governing Board, Parents' Committee, SNAC and PPO
 - A. Shegalov explains and D. Olivenstein defines SNAC.
6. Election Procedure
 - A. Shegalov explains the election procedure.

7. Nomination of Elections Officials: President & secretary of election, ballot counters
Motion to appoint M.J. Paquette as President and T. Alibrando as Secretary presented by L. Cormier and seconded by R. Allen. All in favor.

8. Governing Board

8.1 Introduction of current members

A. Shegalov – GB member (One year remaining)

R. Allen GB member (One year remaining)

8.2 Election of new Governing Board Parent Representatives

W. Entwistle

H. Miron

A. Spinelli

M. Bouchard (Alternate)

V. Jensen (Alternate)

A. Robson (Alternate)

Ballots not needed. Motioned by A. Shegalov, seconded by T. Alibrando. All in favor.

8.3 Presentation of Annual Report (on the school website)

8.4 Parents' Committee

Roles and Functions of the Parent's Committee were explained by A. Shegalov and R.

Allen

8.5 Appointment of Treasurer

Motion to name M.J. Paquette as Treasurer by L. Cormier, seconded by R. N. Pillay. All in favor.

8.6 Election of Chairperson

Motion to name A. Shegalov as Chairperson by A. Spinelli, seconded by W. Entwistle.

All in favor.

8.7 Survey to establish if there are any elected GB parent representatives that both have a child on an IEP and who are interested in becoming the school's IEP Rep/ liaison to SNAC

-None. Parent's Committee Representative to report on SNAC, since no members are eligible.

8.8 Election of substitutes

- Completed with 8.2

9. Parents' Committee

9.1 Election of P. Rep and P. Alt

Motion to name A. Shegalov as Parent Representative by W. Entwistle, seconded by R. Allen.

Motion to name R Allen as Alternate by A. Spinelli, seconded by N. Smith. All in favor.

9.2 Parents' Representative Report

The meeting had not yet taken place, therefore nothing to report.

10. School-based Parent Participation Organization

Roles and Functions of the PPO explained. Decision regarding the formation of a PPO – no vote as unanimous motion to not have a PPO as already well-represented by our Home & School Association.

11. Destruction of Ballots.

Not applicable.

12. Adjournment

Motion to adjourn at 8:00 p.m.

Next AGM meeting will be held in September 2024.

Antonia Shegalov

Governing Board Chair

Tania Alibrando

Recording Secretary