

**Minutes of the Forest Hill Junior Elementary School
Governing Board Meeting**

Tuesday, November 23rd, 2021 @ 6:30 p.m. via Zoom

Present: L. Larente, M. Cecere, R. Allen, K. Beardsell, M. Calo, P. MacNeil, A. Spinelli,
K. Bishop, L. Cormier, C. Gareau, D. Myles, L. Piccinini, R. Sherstone,
D. Olivenstein

Absent: -

Administration: Principal L. Larente

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:35 p.m. by M. Cecere.

2. Adoption of Agenda

Motion to approve the agenda as presented proposed by D. Myles and seconded by R. Sherstone.

Motion carried

3. Adoption of the Minutes of the meeting of October 26th, 2021

Motion to approve the minutes as presented proposed by R. Sherstone and seconded by A. Spinelli.

Motion carried

4. Public Question Period – none

5. New Business

5.1 Access to documents for parents who are not GB members – Response from LB Legal Department

“The general public is not allowed to obtain the information provided to the members unless it is public information. They should have access to the agenda before the meeting (it can be sent or posted on your website) and they can ask for documents they wish to obtain after the meeting. The exception to that is parent substitutes on GB (duly elected at the AGA), who are not members per se but have the right to the information, which they must keep confidential until the meeting and afterwards if this is information which must be kept so.”

5.2 Santa Bus – what happens if bad weather forces us to cancel the activity

Response from H&S President: The activity can be rescheduled to the next day, December 21st. If the weather is inclement again on this alternate date, the activity is fully refundable.

6. Reports

6.1 Principal’s Report

- We acknowledged Remembrance Day by having each student color a poppy. We then put all of the poppies together to make a wreath. This was coordinated by our Community and Spiritual Animator, Marie Christine Boily. On November 11th, we listened to the The Last Post and had a minute of silence.

- We are in the midst of preparing for our Annual Holiday Bazaar which will be held on December 15th. The three charities we will be teaching students about are:

LE ZÈBRE ROUGE - Mr. Benoit Bourassa Depuis 2004, la mission communautaire du Zèbre Rouge offre un programme de première insertion ou de réinsertion sociale et d'intégration à l'emploi servant à augmenter l'autonomie, les compétences et l'adaptation au marché du travail s'adressant à de jeunes adultes ayant des problématiques de santé mentale avec ou sans limitations intellectuelles ou physiques qui ont la volonté d'améliorer leurs conditions de vies et ainsi accéder graduellement au marché du travail.

<https://www.zebrerouge.org/>

PEF- Pearson Educational Foundation (Winter Clothing for Kids in Need) - Rona Kupak Fund) PEF President - Donnalyn Rainey <http://pef.lbpsb.qc.ca/>

Mouse's Mittens for Old Brewery Mission Cassandra Morgan, a former FHJr student now at the Senior campus, is raising funds to purchase mittens and scarves for the homeless. <https://www.facebook.com/Mouses-Mittens-250646828965751> On December 3rd, these organizations will be zooming with students to give them more information about what they do and why. A vote will then take place as to which charity we will support this year with the funds raised from the Bazaar.

- A heartfelt thank you to our Home & School and FHJR parents Claudia Escudero and Steven Williams for spreading some joy to the staff with the Home & School coffee cart on Thursday, Nov. 18th. It was truly appreciated.
- Interim, report cards were sent out on Monday, November 15th.
- Parent Teacher Interviews were held on Nov. 18th and 19th. Participation was very high. If a parent forgot register, a phone call was made to reach out to schedule one as we believe these meetings are so important.
- We are in Week 2 of our food drive. FHJR families have been very generous. We have had great feedback about the themed weeks approach.

6.2 H&S Report

- School clothing should be delivered in the first week of December, with the pink t-shirts being ready on November 22nd, just in time for the first pink t-shirt day on November 24th.
- Our first book fair of the year is currently going on, and as of now, 148 books have been sold. The next bookfair will be in April/May of this year.
- The Support Forest Hill campaign is in full swing, and \$2870 has been raised so far. This money will go towards improvements to the playground. A committee has been put together comprising of both parents and teachers, and they will decide how to spend the money raised. Home & School has donated \$5000 towards this project.
- We have started our FlipGive advertisement once again, and have currently raised approximately \$405 through this initiative, which includes the \$280 that was cashed out last year. We hope to encourage many parents to sign up, particularly since it is now available through a mobile application, enabling parents to easily shop on the mobile and raise money for the school with very little effort.
- Food fundraisers: we are considering changing our Subway lunch fundraiser to another provider, due to the lower participation rate. More news to follow.
- We have begun the organisation of staff appreciation, which will be spread out throughout the year. The plan is to do 8 days, one each month for the rest of the year. Our first event, a coffee cart with doughnuts is being sponsored by a parent, and will be held on November 18th.
- We have 2 fundraising initiatives that we would request a vote from Governing Board in order to proceed with:
- Toy Auction: an online auction of new toys that have been donated to Home & School. This will be done through a Facebook page that has been created, and parents will have

the opportunity to bid on the items, with a set time as the end of the auction. Highest bid will win the item.

- Used school clothing collection and sale: Specifically for school clothes that are too small, or for children moving onto senior who no longer want/need their FHJR school clothes. Parents would be invited to donate their used clothes at the end of the school year/beginning of next year, and the sale would take place early in the next school year. Items would be sold at discounted prices.
- Our next meeting will be December 6th.

6.3 Daycare Report - none

6.4 Sector Parents' Committee Report – none

6.5 Commissioner's Report

1. Executive Committee Report

- 2021-2022 Allocations to Governing Boards and Other Committees:
- The Executive Committee approved the annual allocations as follows. There is no change from last year.
- The Lester B. Pearson School Board Central Students Committee: \$1,000
- The Lester B. Pearson School Board Special Needs Advisory Committee: \$2,000
- The Lester B. Pearson School Board Parents' Committee: \$ 5,000
- Funding for each of the Governing Boards based on the following formulas:
- Between 8 and 12 members, an allocation of \$225 plus .30/student in the youth sector and .30/FTE in the Adult & Voc Ed Centres.
- Between 13 and 16 members, an allocation of \$325 plus .30/student in the youth sector and .30/FTE in the Adult & Voc Ed Centres.
- Between 17 and 120 members, an allocation of \$425 plus .30/student in the youth sector and .30/FTE in the Adult & Voc Ed Centres.
- An allocation of \$157 for the Governing Board of Soulanges School.
- Any surplus funds as of June 30th, 2022 are to be returned to the school board.

2. Central Students Committee Report

- We named student representatives to some LBPSB School Board Committees: Intercultural Committee (3): Amelia Ibanez (BHS), Jada Scott-Loiseau (Mac), Tristen Clahane (WW Sr) Green Committee (s): Audrey Campeau (MAC) and Tristen Clahane (WW Sr) School News:
- On September 30th, schools had various activities for Orange Shirt Day such as: - Wearing orange shirts or pins - In-class discussions - Assemblies - Guest speakers from Indigenous communities
- Schools participated in the Terry Fox run some schools did it all together and other schools had it in class bubbles
- Spirit Weeks and Halloween activities are being planned
- Question of the month: Each month we present a question for all CSC student reps to return to their school and ask as many students their opinion. The testimonies and responses to the question are then brought back to the next meeting to share. The responses will be summarized in our future CSC Report to Council.
- October question: What do you believe your school's biggest priority should be when addressing equality, diversity and inclusivity in schools?
- We are currently reviewing the Policy On Student Representation at the Lester B. Pearson School Board. We will submit our recommendations and suggestions by November 5th, 2021.

- We will also be starting to plan the Senior Leadership Day. We hope to hold this event at the end of March during Board-wide PED Day

3. SNAC Report

I.E.P. Kit \ Meeting

- The I.E.P. release day for all of LBPSB was Friday September 20th 2021. This is a ped day where staff are able to get together to discuss and create in a collaborative team effort each child's term 1 I.E.P. .
- **If you are wanting more information on an I.E.P. - please view our website for the I.E.P. resource kit <http://snac.lbpsb.qc.ca/eng/IEP-Documents/page.asp>**

4. Facilities Report

- Rentals Update
 - B. Côté informed the Committee that the school board was opening up the facilities of the school board for rentals. This is being done in two stages with the first stage making available the facilities as of September 27th of this year to municipalities and WILBA. The second stage will see the facilities being opened up to the regular customers as well as any new customers. A date has not yet been set for the second stage.
 - All Covid 19 guidelines as established by the government and the school board remain in place.
- Resolution

- Request for New School Off-Island. The Committee recommended to Council that a request be made to the Ministry for additional space under Mesure 50511 to include in the Plan québécois des infrastructures 2022-2032 the construction of a new school for the off-island territory of the Lester B. Pearson School Board.

5. IAC Report

- The first meeting of the Intercultural Advisory Committee (IAC) was on October 12, 2021. We actively participated in a two and a half hour virtual KAIROS Blanket Exercise (vKBE). The Blanket Exercise is an interactive educational program that teaches the history of indigenous peoples in Canada. The program was created in response to the 1996 report of the Royal Commission on Aboriginal Peoples, and is used as a teaching tool across Canada. It is a very powerful and emotional experience, as it takes you through the history of Turtle Island (Canada) from an indigenous perspective.
- <https://www.kairoscanada.org/the-blanket-exercise> <https://www.kairosblanketexercise.org/v-kbe>

6. Student Ombudsman Annual Report 2020-2021

- As per section 220.2 of the Education Act, the Student Ombudsman must send the School Board an annual report stating the number of complaint referrals received and their nature, the corrective measures recommended, if any, and any action taken: Thus the 2020-2021 Annual Report presented by the Lester B. Pearson School Board's Student Ombudsman was received.

7. Appointment of the Vice-Chair of the Lester B. Pearson School Board Council of Commissioners (2021)

- Effective October 25, 2021, Craig Berger was appointed Vice-Chair of the Council of Commissioners of the Lester B. Pearson School Board, until his term as commissioner expires.

8. PEF Report

- Comedy Crawl: A series of smaller intimate comedy shows presented in different venues across the LBPSB territory. With the first show being Oct 23rd @ Le Dome in Kirkland, and others booked for November, keep an eye on PEF's social media channels and your emails for announcements for new venues, special guest comedians and secret discount codes for LBPSB employees, as our way of saying thank you for supporting us.

- CF Montreal (soccer): We had our CF Montreal event take place on October 16 and it was a great success. We sold 373 tickets! Thank you to everyone who attended this event. It was such a success that we are doing it again! The next game is taking place on November 7 @3:30pm. Tickets are on sale for a special price for the LBPSB community: \$17.40+tx. \$2 from each ticket sold is donated to PEF. Purchasing information will be shared on your website in the upcoming days. Looking forward to seeing you there!
- Employee donations: With a new season comes the chance to support PEF directly each month without lifting a finger. Simply ask HR to send us a nominal amount directly from your paycheque. With our fundraising events having taken a backseat for a year, now more than ever, just a \$5 a month employee contribution can make a massive difference to the Foundation and, by extension your schools and classrooms. Thank you.
- Cookbooks: PACC 25th anniversary cookbooks are still available for purchase. These gorgeous cookbooks will walk you through the last 25 years of culinary trends and have your taste buds watering with each image and recipe. Each cookbook sells for \$50. Buy yours today. Email pef@lbpsb.qc.ca to order your copy.
- New PEF board members needed: The Pearson Educational Foundation continues to seek interested and motivated individuals to fill some seats on the Board of Directors. Interested individuals can email pef@lbpsb.qc.ca for additional information. Due to potential conflict of interest, LBPSB employees are not eligible to be voting board members.

9. Entente with Hors Réseau Schools (2021)

- The Director General of the School Board was authorized to sign the agreement between the Lester B. Pearson School Board and each of the following schools:
- Montreal Oral School for the Deaf, Yaldei School, Summit School, and Peter Hall School.

7. Community Representative

- T. Minisini, Region 1 Counsellor has graciously accepted to be our Community Representative for 2021-2022. Unanimously approved.

8. Field Trips and Special Activities

8.1 Grade 1

Fous de Nature, in-house Ecosystem workshop, \$9/student, March 24-25, 2022

Motion to approve the above-mentioned activity proposed by L. Piccinini and seconded by A. Spinelli.

Motion carried

Centre de plein air Fatima, \$36.76/student, covered by Field Trip Mesures fund, June 3, 2022

Motion to approve the above-mentioned activity proposed by M. Calo and seconded by P. MacNeil.

Motion carried

8.2 Grade 2

Centre de plein air Fatima, \$36.76/student, covered by Field Trip Mesures fund, June 2, 2022

Motion to approve the above-mentioned activity proposed by M. Calo and seconded by A. Spinelli.

Motion carried

Le Nichoir, in-house workshop on birds and their habitats, \$5.59/student, February 8-9, 2022

Motion to approve the above-mentioned activity proposed by A. Spinelli and seconded by P. MacNeil.

Motion carried

9. Service Contract – Recess Social Skills Student Support

- To work with students during 2 recesses and lunch hours/week to reinforce social skills, teach refereeing skills in order to reduce conflict during competitive play.

Motion to approve the hiring of V. Jensen for the above-mentioned Service Contract proposed by R. Sherstone and seconded by C. Gareau. **Motion carried**

10. LBPSB This360 Program

• “Mission: is to cultivate wellness, promote healthy self-regard, and encourage student engagement and relationship building through the introduction and practice of social-emotional learning skills, increased physical activity, and inclusiveness. Key principals of attachment, cognitive-behavioral therapy, and wellness guide the philosophy and operationalization of the program THIS360 approach.” For more information see documents in Governing Board section on the FHJR website.

– **Cost of the program will be covered by the school Wellness budget, Gr. 2 pilot class, 1 Phys.Ed teacher trainer who will implement the program with other classes during Phys.Ed.**

Motion to approve the implementation of the above-mentioned program proposed by D. Myles and seconded by A. Spinelli. **Motion carried**

11. Home & School Toy Auction Fundraiser – as described in H&S Report.

Motion to approve the H&S toy auction fundraiser proposed by L. Cormier and seconded by M. Calo. **Motion carried**

12. Collection and Resale of used FHJR school clothing – as described in H&S Report.

Motion to approve the above-mentioned activity proposed by P. MacNeil and seconded by D. Myles. **Motion carried**

13. 2021-2022 School Budget and Resolution

- Budget presentation to GB members by L. Larente
- Resolution to be signed by Chair and Principal after meeting.

Motion to approve the budget as presented proposed by M. Calo and seconded by L. Cormier. **Motion carried**

14. Question Period

Question: Covid Vaccination roll-out for students to begin when and where?

Answer: L.Larente replied that there will be vaccination clinics held at schools, but details to follow after Administration meeting tomorrow.

15. Varia – none

16. Adjournment

Motion to adjourn at 7:11 p.m. proposed by R. Sherstone and seconded by D. Myles. **Motion carried**

Adjourn - Next meeting January 18th, 2022 at 6:30 p.m.

M. Cecere
Governing Board Chair

Carol Bordo
Recording Secretary