

**Minutes of the Forest Hill Junior Elementary School
Governing Board Meeting**

Tuesday, October 26th, 2021 @ 6:36 p.m. via Zoom

Present: L. Larente, M. Cecere, L. Piccinini, R. Allen, K. Beardsell, A. Spinelli, P. MacNeil,
A. Robertson, R. Sherstone, K. Bishop, L. Cormier, C. Gareau, D. Myles,
D. Olivenstein

Absent: M. Calo

Administration: Principal L. Larente

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:30 p.m. by L. Larente.

2. Adoption of Agenda

Motion to approve the agenda as presented proposed by R. Sherstone and seconded by D. Myles.

Motion carried

3. Adoption of minutes from June 14th, 2021

Motion to adopt the minutes as presented proposed by R. Sherstone and seconded by M. Cecere.

Motion carried

4. Appointment of Recording Secretary

Motion to accept the appointment of C. Bordo as GB Recording Secretary for 2021-2022 proposed by M. Cecere and seconded by A. Spinelli.

Motion carried

5. Appointment of Treasurer

Motion to accept the appointment of L. Larente as GB Treasurer for 2021-2022 proposed by R. Allen and seconded by P. MacNeil .

Motion carried

6. Election of Chairperson

Motion to accept the appointment of M. Cecere as GB Chairperson for 2021-2022 proposed by R. Allen and seconded by R. Sherstone.

Motion carried

7. Public Question Period –

Question: Do non-GB Members have access to documents.

Answer: L. Larente to refer to Legal Department for clarification.

8. New Business

8.1 Establishing meeting dates and times

- November 23rd, January 18, March 15th, May 3rd, June 21st

8.2 Internal Rules of Management (sent via email prior to meeting)

Motion to approve the Rules of Management with the change regarding the presentation of reports proposed by R. Sherstone and seconded by C. Gareau.

Motion carried

8.3 Community Representative

- Tabled to next meeting in order to reach out to potential candidates.

8.4 Babysitting for meetings – n/a

8.5 Compensation for Recording Secretary

Motion to approve the compensation of the Recording Secretary proposed by P. MacNeil and seconded by D. Myles.

Motion carried

8.6 Emergency Measures Binder

Motion to approve the Emergency Measures Binder proposed by A. Spinelli and seconded by C. Gareau.

Motion carried

8.7 Chartwells lunches

- Vote was taken, majority not in favour.

Motion to decline Chartwells lunches for the 2021-2022 school year based on result of the vote.

Motion carried

8.8 Interim Reports

- Decision made to delay the Interim report to November to make changes to the format to include academics, in order to give a more complete report to parents, as the end of Term 1 is in January.

Motion to approve the change of date for the Interim Report proposed by P. MacNeil and seconded by R. Allen.

Motion carried

8.9 La Grande Collecte de Moisson Sud Ouest

- We are partnering with La Grande Collecte de Moisson Sud Ouest to help families in need during the upcoming holidays. Students can bring in items from November 8-28th for this initiative should families wish to participate.

Motion to approve the above-mentioned activity proposed by L. Piccinini and seconded by D. Myles.

Motion carried

8.10 Annual Bazaar Fundraiser - December 15th

- Will be holding our annual bazaar again this year, the student body will be voting on which organizations the funds will be donated to.

Motion to approve above-mentioned fundraiser proposed by C. Gareau and seconded by A. Spinelli.

Motion carried

8.11.1 Evote Ratification – Santa Bus visit (fee covered by Home and School)

8.11.2 Question: Contingency for cancellation in case of inclement weather. To be determined.

Motion to ratify the email vote for above-mentioned activity proposed by R. Allen and seconded by R. Sherstone.

Motion carried

8.12 Daycare Ped Day – November 19th outing Ecomuseum, \$28/child

Motion to approve the above-mentioned outing proposed by R. Sherstone and seconded by L. Cormier.

Motion carried

8.13 Daycare Ped Day – January 21st, 2022, Recycling theme \$16/child

Motion to approve the above-mentioned outing proposed by R. Sherstone and seconded by L. Cormier.

Motion carried

8.14 Home & School Fundraiser – Ola Bamboo

Motion to approve the above-mentioned fundraiser proposed by C. Gareau and seconded by P. MacNeil.

Motion carried

8.15 Home & School Fundraiser – Pizza 900

Motion to approve the above-mentioned fundraiser proposed by R. Sherstone and seconded by P. MacNeil.

Motion carried

8.16 Home & School Fundraiser – Super Recyclers

Motion to approve above-mentioned fundraiser proposed by L. Piccinini and seconded by R. Sherstone.

Motion carried

8.17 Service Contract – Francisation

Motion to approve the hiring of G. Dragon-Leduc for the above-mentioned Service Contract proposed by R. Sherstone and seconded by D. Myles.

Motion carried

8.17 Service Contract – Student Support

Motion to approve the hiring of G. Dragon-Leduc for the above-mentioned Service Contract proposed by D. Myles and seconded by R. Sherstone.

Motion carried

9. Reports

9.1 Commissioner's Report

1. Executive Committee Report

- 2021-2022 Allocations to Governing Boards and Other Committees:
- The Executive Committee approved the annual allocations as follows. There is no change from last year.
- The Lester B. Pearson School Board Central Students Committee: \$1,000
- The Lester B. Pearson School Board Special Needs Advisory Committee: \$2,000
- The Lester B. Pearson School Board Parents' Committee: \$ 5,000
- Funding for each of the Governing Boards based on the following formulas:
- Between 8 and 12 members, an allocation of \$225 plus .30/student in the youth sector and .30/FTE in the Adult & Voc Ed Centres.
- Between 13 and 16 members, an allocation of \$325 plus .30/student in the youth sector and .30/FTE in the Adult & Voc Ed Centres.
- Between 17 and 120 members, an allocation of \$425 plus .30/student in the youth sector and .30/FTE in the Adult & Voc Ed Centres.
- An allocation of \$157 for the Governing Board of Soulanges School.
- Any surplus funds as of June 30th, 2022 are to be returned to the school board.

2. Central Students Committee Report

- We named student representatives to some LBPSB School Board Committees: Intercultural Committee (3): Amelia Ibanez (BHS), Jada Scott-Loiseau (Mac), Tristen Clahane (WW Sr) Green Committee (s): Audrey Campeau (MAC) and Tristen Clahane (WW Sr) School News:

- On September 30th, schools had various activities for Orange Shirt Day such as: - Wearing orange shirts or pins - In-class discussions - Assemblies - Guest speakers from Indigenous communities
- Schools participated in the Terry Fox run some schools did it all together and other schools had it in class bubbles
- Spirit Weeks and Halloween activities are being planned
- Question of the month: Each month we present a question for all CSC student reps to return to their school and ask as many students their opinion. The testimonies and responses to the question are then brought back to the next meeting to share. The responses will be summarized in our future CSC Report to Council.
- October question: What do you believe your school's biggest priority should be when addressing equality, diversity and inclusivity in schools?
- We are currently reviewing the Policy On Student Representation at the Lester B. Pearson School Board. We will submit our recommendations and suggestions by November 5th, 2021.
- We will also be starting to plan the Senior Leadership Day. We hope to hold this event at the end of March during Board-wide PED Day.

3. SNAC Report

- I.E.P. Kit \ Meeting
- The I.E.P. release day for all of LBPSB was Friday September 20th 2021. This is a ped day where staff are able to get together to discuss and create in a collaborative team effort each child's term 1 I.E.P. .
- **If you are wanting more information on an I.E.P. - please view our website for the I.E.P. resource kit <http://snac.lbpsb.qc.ca/eng/IEP-Documents/page.asp>**

4. Facilities Report

- Rentals Update
- B. Côté informed the Committee that the school board was opening up the facilities of the school board for rentals. This is being done in two stages with the first stage making available the facilities as of September 27th of this year to municipalities and WILBA. The second stage will see the facilities being opened up to the regular customers as well as any new customers. A date has not yet been set for the second stage.
- All Covid 19 guidelines as established by the government and the school board remain in place. Resolution
- Request for New School Off-Island. The Committee recommended to Council that a request be made to the Ministry for additional space under Mesure 50511 to include in the Plan québécois des infrastructures 2022-2032 the construction of a new school for the off-island territory of the Lester B. Pearson School Board.

5. IAC Report

- The first meeting of the Intercultural Advisory Committee (IAC) was on October 12, 2021. We actively participated in a two and a half hour virtual KAIROS Blanket Exercise (vKBE). The Blanket Exercise is an interactive educational program that teaches the history of indigenous peoples in Canada. The program was created in response to the 1996 report of the Royal Commission on Aboriginal Peoples, and is used as a teaching tool across Canada. It is a very powerful and emotional experience, as it takes you through the history of Turtle Island (Canada) from an indigenous perspective.
- <https://www.kairosCanada.org/the-blanket-exercise> <https://www.kairosblanketexercise.org/v-kbe>

6. Student Ombudsman Annual Report 2020-2021

- As per section 220.2 of the Education Act, the Student Ombudsman must send the School Board an annual report stating the number of complaint referrals received and their nature, the corrective measures recommended, if any, and any action taken: Thus the 2020-2021 Annual Report presented by the Lester B. Pearson School Board's Student Ombudsman was received.

7. Appointment of the Vice-Chair of the Lester B. Pearson School Board Council of Commissioners (2021)

- Effective October 25, 2021, Craig Berger was appointed Vice-Chair of the Council of Commissioners of the Lester B. Pearson School Board, until his term as commissioner expires

8. PEF Report

- Comedy Crawl: A series of smaller intimate comedy shows presented in different venues across the LBPSB territory. With the first show being Oct 23rd @ Le Dome in Kirkland, and others booked for November, keep an eye on PEF's social media channels and your emails for announcements for new venues, special guest comedians and secret discount codes for LBPSB employees, as our way of saying thank you for supporting us.
- CF Montreal (soccer): We had our CF Montreal event take place on October 16 and it was a great success. We sold 373 tickets! Thank you to everyone who attended this event. It was such a success that we are doing it again! The next game is taking place on November 7 @3:30pm. Tickets are on sale for a special price for the LBPSB community: \$17.40+tx. \$2 from each ticket sold is donated to PEF. Purchasing information will be shared on your website in the upcoming days. Looking forward to seeing you there!
- Employee donations: With a new season comes the chance to support PEF directly each month without lifting a finger. Simply ask HR to send us a nominal amount directly from your paycheque. With our fundraising events having taken a backseat for a year, now more than ever, just a \$5 a month employee contribution can make a massive difference to the Foundation and, by extension your schools and classrooms. Thank you.
- Cookbooks: PACC 25th anniversary cookbooks are still available for purchase. These gorgeous cookbooks will walk you through the last 25 years of culinary trends and have your taste buds watering with each image and recipe. Each cookbook sells for \$50. Buy yours today. Email pef@lbpsb.qc.ca to order your copy.
- New PEF board members needed: The Pearson Educational Foundation continues to seek interested and motivated individuals to fill some seats on the Board of Directors. Interested individuals can email pef@lbpsb.qc.ca for additional information. Due to potential conflict of interest, LBPSB employees are not eligible to be voting board members.

9. Entente with Hors Réseau Schools (2021)

- The Director General of the School Board was authorized to sign the agreement between the Lester B. Pearson School Board and each of the following schools:
- Montreal Oral School for the Deaf, Yaldei School, Summit School, and Peter Hall School.

9.2 Principal's Report

- The school year is off to a great start. We are starting to reintroduce some initiatives that we had put on the back burner due to Covid. The library is now open again. Pizza/Subway/Ice Cream lunches are back, and volunteers are slowly coming back into the building.
- To date we have had 2 Covid cases at school. We were required to close one class for close to a week.

- The Terry Fox Run was held at the end of September. Students ran by grade level this year to respect the grade level bubbles. \$1810 was raised. Our Home & School generously provided volunteers and apples for this event. Thank you to our Phys Ed teachers, Leanna Carafagnini and Val Jensen for organizing this event. School Photo Day was held on September 28th. Retakes will happen on November 2nd.
- FHJR participated in Orange Shirt Day this year for the first time. Age-appropriate activities were done across the school to acknowledge this important day.
- FHJR also participated in the "Take Me Outside" day. Classes went outside to do various pedagogical activities.

9.3 Daycare Report

- Daycare subsidy declaration is 103 registered students who attend daycare three days or more.
- We welcome Gianna Merzlich, who came from Forest Hill Sr to our team. Our educators and handicap attendants for the 2021-2022 school year are:
Kindergarten: Ms. Liz - Daycare Educator
Grade One: Ms. Debbie - Daycare Educator
Grade Two: -Mrs. G (Sylvie) - Daycare Educator
 - Ms. Gianna - Daycare Educator
 -Ms. Helena - Daycare Educator
 -Ms. Wendy - Handicap Attendant
 -Mme. Joanne - Daycare Educator
- Daycare educators and student supervisors were invited to a presentation featuring Barbara Colorosa who spoke about *"Teaching with Wit and Wisdom in Times of Loss, Grief, Change, and Covid19."*
- In daycare the educators have begun their program planning. All covid 19 protocols will be followed, including the wearing of masks in the gym.
- *We have two ped days coming up in daycare November 19th & 26th.*

9.4 H&S Report

- We currently have 31 registered members, of which 6 are non-voting.
- Food fundraisers had a fantastic participation rate this year, with average participation rates of 83% for ice cream, 77% for pizza and 49% for subway. We are projecting profits of over \$17K combined.
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- We just completed the school clothing fall order, with approximately \$3,700 in sales and 80 children ordering clothing.
- Our first book fair of the year will be held virtually, from November 12th to 21st. Teachers will once again be invited to produce wish lists for their classrooms, which will be sent out to parents at the beginning of the fair.
- We will be publishing the first edition of our newsletter for 2021-2022 in November, highlighting what we've done so far, some of the great activities that have happened, and looking towards future events.
- The Support Forest Hill campaign will be kicking off in November, alongside the Pearson Education Fund, for parents or companies that would like to have a tax receipt for their donation.
- We have 3 fundraising initiatives that we would request a vote from Governing Board in order to proceed with:
 - o Ola Bamboo, a joint fundraiser with Senior campus
 - o Pizza 900, also a joint fundraiser with Senior campus
 - o Super Recyclers, which would be held in the spring
 The details for each of these fundraisers was provided in documents sent to GB members.
- We will be posting a Halloween challenge on our Facebook page this coming weekend, encouraging parents to post pictures of their children in costume. We will draw a name among

all participants, who will be awarded a 20\$ gift card.

- Asking for approval: we are planning a holiday activity for the children – Santa’s bus. This is a tour bus that comes to the schoolyard and does animations (songs, a short show, etc.) for 30 minutes at a time. This will be organized per grade to maintain bubbles.
- Our next meeting will be November 8th.

10. Additions - none

11. Question Period

- Will the school be starting to go on outings again. Answer: Yes, the schoolboard has given the go-ahead to proceed with outings for students.

12. Adjournment

Motion to adjourn at 7:29 p.m. proposed by L. Cormier and seconded by D. Myles.

Motion carried

Adjourn - Next meeting November 23rd at 6:30 p.m.

M. Cecere

Governing Board Chair

Carol Bordo

Recording Secretary