

## FOREST HILL ELEMENTARY SCHOOL JUNIOR CAMPUS CODE OF CONDUCT

For our school to complete its mission of providing the best possible learning environment for all its students, and in looking out for the best interests of its student body, the staff must constantly make decisions to ensure a safe and secure environment for all. To that end, certain behaviors must be welcomed and practiced while other behaviors must be deemed inappropriate and unacceptable.

### Appropriate behaviors to create a healthy and secure learning environment:

- Respect classroom and school rules
- Be prepared for class by studying and organizing work
- Respect school hours by arriving to school on time
- Be compliant, civil and respectful with all adults in the school, fellow students, as well as with the bus driver during school transportation
- Resolve conflicts in a peaceful manner
- Use positive and encouraging language
- Demonstrate good citizenship and respect for our natural environment
- Respect school and personal property; materials, supplies, furniture, etc.
- Dress appropriately for school
- Respect the rights and dignity of all staff and students when using social media

### Inappropriate and unacceptable behaviors include:

- Disruptions in the classroom/hallways
- Profane language/name-calling/racial slurs
- Defacement or damage to school property or other students' or staff's personal property
- Aggressive verbal confrontations with other students, staff members, or volunteers
- Disrespectful or negative behaviour towards staff / students in school and on social media
- Disrespectful or non-compliant behavior during school transportation or towards volunteers during carpooling on school trips.
- \*\*Violence towards another person (such as kicking, tripping, pushing, punching, or hitting and throwing snowballs/dangerous objects)\*\*

- **\*\*Bullying; which is defined as a repeated direct or indirect behaviour, comment, act or gesture whether deliberate or not, including in cyberspace, which occurs in a context where there is a power imbalance between the persons concerned and which causes distress, and injures, hurts, oppresses, intimidates or ostracizes.\*\***

**\*\* Acts of violence or bullying will be dealt with in accordance with our "Anti-Bullying and Anti-Violence Plan" which can be found on our school website: [www.foresthilljr.lbpsb.qc.ca](http://www.foresthilljr.lbpsb.qc.ca) under the "About Us" tab.**

### Disciplinary sanctions:

The administration will impose consequences for behaviour based on the severity and/or repetitive nature of the behaviour, as well as the circumstances of the situation. It should be noted that sanctions are applied with the understanding that our long term goal is to educate our students to become respectful children able to make appropriate choices. The safety of all the students is always our primary goal.

### Behavioral Infractions:

Infractions including lack of respect for others, or towards property, will result in the following disciplinary measures:

1. Immediate intervention with the child by a staff member
2. Communication with parents (telephone, incident report, letter, email)

### Infractions may also result in the following, where applicable:

1. Reflection time
2. Loss of play privileges during recess or lunch
3. Supervision of the perpetrator during free time; i.e. student will be shadowed during recess / lunch time
4. Loss of extra-curricular privileges
5. Loss of field trip privileges
6. Loss of bus privileges
7. Restorative justice
8. A planning conference with the principal and/or teacher
9. An in-school meeting with the parents and the child
10. Referral to outside support services

## STUDENT - PARENT CONTRACT

**I am capable of assuming responsibility for my actions.**

I understand and accept the Code of Conduct of Forest Hill Elementary School Junior Campus as well as the consequences attached to it.

Student's signature: \_\_\_\_\_

Date: \_\_\_\_\_

I am aware of the terms of the Code of Conduct which exist at Forest Hill Elementary School Junior Campus.

Signature of Parent/Guardian: \_\_\_\_\_

Email address of parent: \_\_\_\_\_

Date: \_\_\_\_\_

Your home telephone number will be shared with the class mother unless you notify us that you would rather not have your number given out.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Google Apps for Education

Official Email Address: All students have been assigned a [username@lbpearson.ca](mailto:username@lbpearson.ca) email account.

This account will be considered the student's official email address until such time as the student is no longer enrolled with the Lester B. Pearson School Board.

The following services are hosted by Google as part of LBPSB's online presence in Google Apps for Education: Mail (at senior school), Calendar, Drive, and Sites.

Using these tools, students collaboratively create, edit and share files and websites for school related projects.

The information document can be found on the school website.