

Minutes of the Forest Hill Junior Elementary School

Governing Board

Tuesday, February 7th, 2017 6:36 p.m.

Present: T. Minisini, A. La Traverse, D. Olivenstein, J. Le Gallais, G. Haines, M. Vivier, D. Myles, D. Fortier, S. Ozell, S. Sollecito, C. Sardinha

Absent: C.-A. Wapen

Administration: Principal J. Bray Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:36 p.m. by T. Minisini.

2. Adoption of the Agenda

2.1 Additions 6.1 Resolution regarding government grant allocated to school board for special initiatives.

2.2 Acceptance

Motion to approve the agenda proposed by A. La Traverse and seconded by M. Vivier.
All in favour. **Motion carried**

3. Adoption of the minutes of the November 29th meeting

Motion to adopt the minutes as presented proposed by A. La Traverse and seconded by G. Haines. All in favour. **Motion carried**

4. Public Question Period

Questions arising from lunch hour soccer league organized by the gym teacher were discussed. Parents felt that they could have been better informed, i.e. a letter or email from the teacher/school regarding the object of the program, selection process, how students chosen were informed.

5. Reports

5.1 Principal's Report Commissioner's Report

- Open House: Went very well, good feedback. Teachers and students were great.
- Registration numbers are down from last year. We presently have 73 students registered.

- Grade 2 students enjoyed their outing to Parc Nature on Feb. 2nd.
- Play Pareil, pas pareille on Feb. 9th enjoyed by Gr. 1&2 students.
- Staff appreciation week is next week. Thanks to H&S for all the treats and goodies.
- Carnival week Feb. 27th-Mar. 3 (outdoor activities, bingo, skating, movie).
- Thank you to H&S for helping acquire almost everything from our wishlist this year, except technology, for a total of \$9148.67 so far. We are increasing access to technology in all classrooms and plan to have at least 5 Ipads/classroom with charging boxes by the end of this year.

5.2 CPC Report None

5.3 Home and School Report

- Pink t-shirts arrived – profits will be going to a local women’s shelter.
- Comedy Night was very successful. Teachers at the Senior Campus volunteered to do most of the work. Raised approximately \$5000 to be used towards Club Énergie and UDL projects.
- The annual Craft Fair will be held on May 7th, and will feature more vendors this year as well.

5.4 Commissioner’s Report

1. Resolution of Solidarity

- After the tragic events in Quebec City the Council of Commissioners resolved the following:
 - That the flags at all our schools and centres will fly at half-mast in honour of the six persons who died in last night’s attack in Quebec City;
 - That the Lester B. Pearson School board staff, in all our schools and centres, be encouraged and supported to celebrate our students and staff of all races, religions and cultures;
 - That the commitment to teach not only tolerance, but also acceptance of all our colleagues and schoolmates and to encourage peace within our walls and within our community be reiterated.

2. Executive Committee

- The Executive Committee recommended to Council that approval be given to the Lester B. Pearson School Board to participate with the Commission scolaire de la Pointe-de-Ille in the purchasing Group (Dairy Products) for the school years 2017-2018 and 2018-2019 with a possibility of a one year extension for 2019-2020.
- The Executive Committee recommended to Council that approval be given to the Lester B. Pearson School Board to participate in the purchasing Group (Grocery Products) for the school years 2017-2018 to 2019-2020 with a possibility of a renewal for two one year periods for 2020-2021 and 2021-2022.

- The Committee also recommended to the Council of Commissioners that approval be given for the participation of the Lester B. Pearson School Board In the Centre collegial des services regroupes (C.C.S.R.) Purchasing Group for end of lease computers and monitors for a period of twelve months with the option to renew for an additional 12 month period.

3. SNAC Report

- France D’Aoust, the Director of Financial Services gave an overview of the LBPSB’s budget:
- Highlights included a breakdown of how funding is given by the provincial government and then how it is broken down and distributed to the various categories of schools and students
- The Board receives about 4 million dollars a year less than it really needs to provide the required services to its population with special needs and has to find other means to make up the shortfall.

4. Rental of Facilities

- The current rental of facilities rates will be increased by 3% for the 2017-2018 school year; this still keeps our rates as the cheapest in the region.

5. Student Commissioners Report

- This month’s Central Students’ Committee meeting took place on Tuesday January 17th. Much of the meeting was devoted to planning for the upcoming Junior Leadership Day, which will be held on February 10th. This is an event where students from 31 elementary schools across the school board will partake in workshops run by high school students.
- The CSC was asked to play an important role in this event by not only hosting three separate workshops throughout the day, but by opening and closing the event. These three separate workshops are being carried out by their three subcommittees: student life, social media and community and service. The workshops will each focus on important aspects of each of these subcommittees.
- They hope to leave a lasting impression on the students present at this event, as they will soon be attending high school. They believe that the Junior Leadership Day is an incredible way to showcase what they do in the CSC and that it's a perfect way to spread the word about the committee to potential future members.

6. Intercultural Advisory Committee

- The Aboriginal Day sub-committee has been meeting regularly and preparations are on track for hosting Aboriginal Day on April 12th.

7. Pearson Educational Foundation

- Join us for the PEF Benefit Comedy Show starring Joey Elias! Caution: possible side effects include a boost in morale and a general feeling of well-being. Lakeside Academy,

5050 Sherbrooke, Lachine March 31, 8:00 pm, no intermission Doors open at 7:00 for refreshments All proceeds to support the LBPSB students Tickets only \$25ea, +18 only, on sale soon <http://pef.lbpsb.qc.ca> Call Sue at 514-422-3000 ext 37000 or email pef@lbpsb.qc.ca for info.

8. International Committee Report

- The first item discussed was the successful move of the International programs to the newly renovated premises (shared with the Verdun Adult & Career Center) from the downtown campus. The larger classrooms combined with expanded common areas is much appreciated by the students and staff. In addition the company Ericcson donated office furniture that was used to upgrade the desks in some of the labs.
- Further items addressed included:
- Dissociating from the past by rebranding (logos, review of all documents, new marketing material).
- Integration of the Lester B. Pearson International Program (LBPIP). International program administration moved to head office. Now all other service departments oversee the International staff and student support.
- Documents (agreements, contracts, admission forms, etc.) now subject to legal review.
- Staffing – post and interview for positions following normal LBPSB processes. Review of all workloads and assignments.

6. Business arising from the November minutes

Question: Why did H&S decide to allocate funds to only one campus?

Answer: Was voted on by all H&S members and approved, based on the fact that the Senior campus already had projects in place (presented last year), and staff interest in providing manpower required to make the fundraiser a reality was high.

Recommendation for next year: Fundraising policy to provide guidelines on how to allocate funds to schools. H&S fundraising presently being reviewed by the School Board in regards to the Laws of Education Act.

6.1 Resolution on Special Initiatives Grant

- The school board was allocated to 23.7 million from provincial government, divided amongst all schools and to be spent by June 30, 2017. Forest Hill Jr's share is \$8,750.
- Staff council discussed building up technology in the school and using a portion for Wellness initiatives, and as the funds cannot be used to purchase items, the decision made was to participate in UDL workshops in conjunction with the Sr. campus, the school board, and other schools.

Motion to confirm that funds were received in the amount quoted, and that Governing Board has been informed of what funds are to be used for proposed by D. Fortier and seconded by M. Vivier. All in favour.

Motion carried

6.2 Field Trip Approvals

- Black History Month presentation Feb. 17th. All grades. No cost.
- Culture à l'école Author visit Bernadette Renaud Feb. 20-21-23. All grades. \$2/student.
- Carnival Feb. 27-March 3. In school activities and skating \$4/student funded by school. All grades.
- Brian Ewenson, Speaker NASA March 20. K only. Cost ?/student.
- K visit to Musée des sciences May 4. \$26/student.
- K trip to Centre de Plein Air Notre-Dame-de-Fatima May 12. \$23/student.
- Art project with Marie Eve Longtin May 29-June 2. All grades. \$7/student.
- Gr. 2 trip to Intermiel June 2. \$32/student.

Motion to approve the above-mentioned field trips proposed by A. La Traverse and seconded G. Haines. All in favour. **Motion carried**

6.3 Capital Projects

- Discussion regarding the over \$50,000 projects requested, i.e. pedestrian walkway along the front of the building at a cost of \$100,00 versus ventilation cleaning with the same cost. Decision: a unanimous vote in favour of making a change to the priority order as follows: #1 the pedestrian walkway in front parking lot and, #2 ventilation cleaning.

Motion to approve the decision to change the priority order of the above-mentioned projects proposed by A. La Traverse and seconded by G. Haines. All in favour.

Motion carried

6.4 Budget Consultation 2017-2018

Motion to approve the decision to not submit any recommendations proposed by M. Vivier and seconded by A. La Traverse. All in favour. **Motion carried**

6.5 Principal Criteria Consultation 2017-2018

- No changes to submit regarding the criteria.

7. Adjournment

Motion to adjourn at 8:24 p.m. proposed by M. Vivier and seconded by A. La Traverse. All in favour. **Motion carried**

Adjourn - Next meeting March 21st, 2017

T. Minisini

Governing Board Chair

Carol Bordo

Recording Secretary