

Minutes of the Forest Hill Junior Elementary School

Governing Board Meeting

Tuesday, November 29th, 2016 6:35 p.m.

Present: A. La Traverse, J. Le Gallais, G. Haines, M. Vivier, S. Ozell, D. Olivenstein D. Myles, D. Fortier, C.A. Wapen, C. Sardhina

Absent: T. Minisini

Administration: Principal J. Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:35 p.m. by J. Le Gallais.

2. Adoption of Agenda

Motion to approve the agenda as presented proposed by A. La Traverse and seconded by G. Haines. **Motion carried**

3. Adoption of the minutes of the September 29th, 2016 meeting

Motion to adopt the minutes as presented with the following correction, "Ecomuseum field trip email vote was ratified on October 24th", proposed by C.A. Wapen and seconded by D. Fortier.

4. Public Question Period None

5. Reports

5.1 Commissioner's Report

New Parent Commissioners

- The Council of Commissioners swore in Angela Berryman and Jason Doan as the new Parent Commissioners as well as Frank Clarke and Sharad Barghava as the returning Parent Commissioners at the Lester B. Pearson School Board.

Chair Report

- The Chair, Suanne Stein Day read out her report which included an admission that she was the commissioner named in the ethics commissioner's report. I am enclosing her entire speech in a separate addendum.

Executive Committee

- The Land Sales Report was presented by C. Heffernan who informed the Committee that a resolution will be brought to the November Council of Commissioners meeting for the approval of the transfer of two LBPSB buildings (Thorndale, ILC Marcus Tabachnik)to the commission scolaire Marguerite-Bourgeoys. In return the MEES has agreed to transfer the equivalent of 30% of the municipal evaluations of the buildings into capital grants. The amount would be approximately \$2.7 million.
- The Committee recommended to the Council of Commissioners that approval be given for the Lester B. Pearson School Board's participation in the Comité de gestion de la taxe scolaire de l'île de Montreal Group Purchasing Plan (Supplies) for the 2017-2018 school year for the following products, ballasts, fluorescent tubes & incandescent lamps, garbage bags, hand towels & toilet paper, chemical products & cleaning supplies, heating oil, printer toner, paper, office supplies etc.

Programs and Services Report

- TOPO Survey T. Rhymes reported. He explained that this is a health survey coming from a network of CSSS on the Island of Montreal. The last time it was conducted on the island of Montreal was in 2012. They are planning to survey all grade 6 students which means over 17,000 students and parents as well. The data collection method will be by tablet for students. It will be self-administered using the tablet provided with 2 attendants from Santé Publique to provide assistance. The survey will be given to parents by phone. The survey is approximately 10 minutes long. The idea is they are looking for a snapshot of an exit portrait of grade 6 students going to high school in order to be able to compare every year. We were assured that all legalities have been verified. Health Survey of High School Students T. Rhymes reported. As mentioned in the TOPO survey, this one is being conducted across the province targeting 65,000 secondary students in both English and French. It is administered through CSSS. Similar procedures as the previous survey. The timeline is November.
- International Report • S.Colpitts was in Viet Nam, Thailand and China where recruiting for next year was done. A change to this program will mean that international students will have to take a 4 week intensive English program before starting any vocational programs here. • The International Pre-K program, presently housed in the Marcus Tabachnick building, will be closing on June 30th, 2017, due to high costs and low enrolment. • VACC will begin receiving students by January 2017 and the downtown campus will close. • Thailand is looking at operating a private school which mirrors schools here in Quebec. The high school section of that will be linked with Lakeside. The school will be using the STEAM approach with their students.

SNAC

- Special Presentation-“The New LBPSB High School IEP Patrick O’Connor and Celine Berube from The Student services Department (SSD) gave an overview of the new format of the IEP for secondary schools: • A review of the objectives • Common dropdown menu for all the schools • Continuity of the format from elementary schools • An explanation of the differences between adapted and modified programs • A

demonstration on the Smart Board of how a typical IEP would look and be filled out
Their presentation was very well-received and appreciated by the SNAC.

- IEP Parent on GB Update. There are presently 11.

Emergency Preparedness Policy

- The document entitled Emergency Preparedness Policy dated November 28, 2016 was adopted.

Safe and Caring Policy

- The document entitled Policy on Safe and Caring Schools dated November 28, 2016, was adopted in response to an incident with a parent in one of our schools.

Entente with Hors Reseau Schools

- The Council of Commissioners approved the agreements between the Lester B. Pearson School Board and each of the following schools: Montreal Oral School for the Deaf, Yaldei School, Summit School, and Peter Hall School for the 2016-17 school year.

Student Commissioners Report

- **Co-Chairs:** Cierra Leitman and Emma Gauthier
- One idea that we are trying to initiate within our committee, is the use of social media. We believe that the use of various platforms such as Instagram, Facebook and Twitter could help us promote not only our committee, but all of our schools. We have assembled a social media team tasked with this initiative, and we believe that this will truly aid our committee by making us more known and approachable. Not only is social media a good promotion tool, but it helps keep parents and students informed of what's going on within the schools and school board. Once we get our page up and running, we would hope that the high schools with their very own pages and accounts would share the link to ours, in order to promote our committee and our goal to be the voice of the students

5.2 GB Training

- Suggestion that parents watch the podcast
- 2 points to remember regarding GB procedures: the Annual Report must be approved by the GB before the AGM; and email votes are to be avoided, as they are not public.

5.3 CPC Report None

5.4 Principal's Report

- We are progressing well with our UDL future-ready improvements, and are gearing up for Club Energie activities .
- Our Resource department is very busy this year, as we have 6 IEP's and 35 coded or potentially coded students. In light of this, we have been allocated 3 additional hours for Integration Aide help per day.
- The Francization and Aide aux devoirs contracts were approved.
- We will be holding our annual Christmas Bazaar to raise funds for Leucan on December 15th.
- The Grade 1 concert will be held on December 21st.
- December 23rd will be a half day for students.

5.5 Daycare Report

- Enrolment for daycare is at now at 88, and we have requested grant money for our 2 special needs students.
- Daycare will be participating in the Leucan Christmas Bazaar by setting up a Christmas picture poster at the bazaar, and will charge .50 per picture.
- Daycare will close at 4:00pm on December 23rd.

5.6 Home and School Report

- Home and School will be hosting a workshop called “Kindness 1st”, presented by Kathleen Murray.
- Pink t-shirt contest winners: Elyse Brooks from FHJR and Maya Jolie Gagné from FHSR.
- Our cheque fundraiser has raised approximately \$2000. Our goal is \$5000.
- Comedy Night will be held on February 3. Details are on our FB page and sent out via ERMS. Tickets selling for \$20 each, and \$25 after Christmas break. Profits will go to FHSR only for their UDL Future-ready projects.
- We are looking at running a Zumbathon to fundraise for FHJR.
- We are planning to hold our Craft Fair again this spring.
- Fundscript has not been as successful as hoped.

6. New Business

6.1 Francisation/Aide aux devoirs contracts email vote ratification

Motion to ratify that the mail vote was sent out and that the above-mentioned contracts are approved proposed by A. La Traverse and seconded by M. Vivier. **Motion carried**

6.2 Approvals for Field trip/in-school activities

- Journee Plein Air, on Feb 2nd for Grade 2, cost of \$23/student.
- Play « Pareil, pas pareille », on Feb. 9th for Grades 1&2, \$6/student.
- Collection of Food and gift cards for La Source d’entraide
- Daycare Photobooth at Christmas Bazaar
- Wear a Christmas Hat day (bring in a toonie and wear your hat in school for a day money for gift cards
- GUÊPE visit on Jan. 2th, Grade 1, \$6/student.
- Daycare Fundraising Raffle for St.Lazare Foodbank on Dec. 22nd.
- Daycare PED day Field trip to Woo Hoo, Feb. 3rd.

Motion to approve the above-mentioned field trips/in school activities proposed by G. Haines and seconded by S. Ozell. **Motion carried**

6.3 School and Daycare 2016-2017 Budgets – November Revised

- The School and Daycare November Revised budgets were distributed to all members and discussed.

Motion to approve the revised budgets as presented proposed by A. La Traverse and seconded by M. Vivier. **Motion carried**

6.4 UDL/Future Ready and Club Energie Presentation by teachers

7. Public Question Period None

8. Adjournment

Motion to adjourn at 8:27p.m. proposed by A. La Traverse and seconded by S. Ozell

Motion carried

Next meeting will be held on January 24th, 2017.

J. Le Gallais

For Governing Board Chair

Carol Bordo

Recording Secretary