

Minutes of the Forest Hill Junior Elementary School

Governing Board Meeting

Thursday, September 29th, 2016 6:30 p.m.

Present: A. La Traverse, J. Le Gallais, G. Haines, M. Vivier, T. Minisini, D. Myles, D. Fortier, C.A. Wapen, C. Sardhina

Absent: D. Olivenstein

Administration: Principal J. Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:40 p.m. by A. La Traverse.

2. Adoption of Agenda

2.1 Additions:

Selection of Governing Board Chair and Vice-Chair

Motion to nominate T. Minisini as Governing Board Chair proposed by C.A. Wapen and seconded by D. Fortier. **Motion carried**

Motion to name A. La Traverse Governing Board Vice-Chair proposed by G. Haines and seconded by C.A. Wapen. **Motion carried**

Appointment of Recording Secretary

Motion to appoint C. Bordo as Recording Secretary for 2016-2017 proposed by A. La Traverse and seconded by M. Vivier. **Motion carried**

2.2 Acceptance

Motion to approve the agenda proposed by T. Minisini and seconded by C.A. Wapen.

Motion carried

3. Adoption of the minutes of the June 8th, 2016 meeting

Motion to adopt the minutes as presented proposed by A. La Traverse and seconded by C.A. Wapen.

4. Public Question Period None

5. Reports

5.1 Commissioner's Report

1. New Administrative Assignments

The following changes were made;

- Ardis Root, Centre Director Verdun Adult and Career Centre (Permanent Status). Effective October 17, 2016.
- Claudine Turnbull, Centre Director Sources Adult and Career Centre (Permanent Probationary Status). Effective October 17, 2016.
- Dean Graddon, Assistant Centre Director West Island Career Centre, (Probationary Status). Effective October 17, 2016.
- Dona Bianchi, Vice-Principal Westwood Junior High School (Permanent Status). Effective September 26, 2016.

2. Programs and Services Report

June Exam Results T.Rhymes reported the best academic results in the past 5 years.

- Up 12% in history results from last year
- Success rate up 10% from last year
- 18% higher than last year in math results. 13% higher province wide Summer School Due to a successful academic year, summer school attendance was down. Sec 1 (91) Sec 2 (131) Sec 3 (226) Sec 4 (431) Sec 5 (136) There was a growth in Sec 5 registrations up 8.4% from last year. Students predominantly registered in math and science.
- The Concordia Workshop titled, "Courage to Listen" will be held on October 22nd & 23rd at PACC. Information is available on our website

3. SNAC

- SNAC AGM was held on September 14. Five new SNAC members out of a committee of eight were voted in. The executive was then selected. The next meeting will be on October 19 at the Board.

4. Executive Committee

The Executive Committee approved the Allocations to the following Committees.

- \$1000.00 to Central Students Committee
- \$ 2000.00 to Special Needs Advisory Committee
- \$ 5000.00 to the Parents' Committee

For Governing Boards the following formula is approved

- Between 8-12 members an allocation of \$225.00 plus .30/student. Between 13-16 members an allocation of \$325.00 plus .30/student Between 17-20 members an allocation of \$425.00 plus .30/student .
- The Executive Committee approved the Food (snack) Program budget in the amount of \$45,000 comprised of \$20,000 from MEES and \$25,000 from LBPSB for the school year 2016-2017.
- The Executive Committee also approved the Milk Program budgeted an amount of \$90,000 for milk and equipment maintenance, funded by a grant of \$43,660 from MEES and \$46,340 from LBPSB.

5. Ethics Commissioner Report

- A reprimand was read concerning 3 complaints against a commissioner that he found well-founded.

6. **Projects-Ward 11**

- Evergreen -Window caulking-joints & preventive brick pointing- \$100,000 Langlois Architectes inc.
- Forest Hill Jr.- Window caulking-joints & repair synthetic siding -\$100,000 Langlois Architectes inc.

7. **Pearson Educational Foundation**

- Alouette tickets are on sale for the October 10 game vs. the Edmonton Eskimos. Tickets cost \$16.00 and \$2.00 goes to the PEF. Information on the website.

5.2 **Principal's Report**

- Enrolment is presently at 279 students. A 6th K class was added since the AGM meeting.
- Busing changes due to MSC rezoning have been quite challenging; morning recess eliminated due to the time required for unloading all buses. Another bus and a van were added to the routes to accommodate changes in bus routes to reduce travel time for students from Rigaud area.
- UDL – teachers have been modifying the physical environment of their classrooms. Club Energie has started with bike stations set up throughout the school.
- Teachers attended the presentation of the movie, “Most Likely to Succeed” at the senior campus, with the view of becoming more aware of the need to make students “future-ready”.

5.3 **Daycare Report**

- Enrolment for daycare is at 90 regular and 9 sporadic, and we have 2 special needs children this year.
- The daycare room has been down-sized to accommodate the addition of a 6th Kindergarten class.
- October – homework program and Halloween crafts.

5.4 **Home and School Report**

- October 5 presentation of movie, “Most Likely to Succeed”.
- October 11th – Movie night at junior campus.
- Membership drive – hold a raffle for a prize at each school as incentive.
- Pink t-shirts – will run a contest at both schools to design new logos, with all profits from the sales of the t-shirts going to charity.
- Pizza – ordering glitches fixed.
- Comedy Night – still in our plans.

6. **New Business**

6.1 **Field Trips, School Activities email vote ratification**

- Terry Fox Run on September 30th
- Christmas Bazaar Fundraiser for Leucan on December 15th
- Grade 2 Field trip to Base de Plein Air Les Cèdres on February 2, 2017

Motion to approve the email vote ratification of the above-mentioned field trips/school activities proposed by M. Vivier and seconded by G. Haines. **Motion carried**

6.2 Governing Board Meeting dates:

November 29th, 2016

January 24th, 2017

March 21st, 2017

May 2nd, 2017

June 13th, 2017

6.3 Home and School 2016-2017 Budget

- S. Sollecito emailed to A. La Traverse.

Public Question Period None

7. Adjournment

Motion to adjourn at 7:40p.m. proposed by M. Vivier and seconded by A. La Traverse.

Motion carried

Next meeting will be held on November 29th, 2017.

T. Minisini

Governing Board Chair

Carol Bordo

Recording Secretary