

Minutes of the Forest Hill Junior Elementary School

Governing Board

Wednesday, June 8th, 2016 6:45 p.m.

Present: A. La Traverse, D. Olivenstein, J. Le Gallais, T. Minisini, G. Haines, D. Fortier, N. Smith, D. Myles, C.-A. Wapen, H&S reps S. Sollecito, E. Azran, Sardinha, C

Absent: M. Vivier

Administration: Principal J. Bray Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:45 p.m. by A. La Traverse.

2. Adoption of the Agenda

1.1 Additions 6.4 Annual Report

1.2 Acceptance

Motion to approve the agenda proposed by T. Minisini and seconded by G. Haines.

Motion carried

3. Adoption of the minutes of the May 11th, 2016 meeting

Correction: **In Principal's Report: "May 16th K's at Park Bedard with Grade 6 students from FH Sr."**

Motion to adopt the minutes as presented with correction proposed by G. Haines and seconded by A. La Traverse.

Motion carried

4. Public Question Period None

5. Reports

5.1 Commissioner's Report

5.2 Principal's Report

- Grade 1's went to the Base de Plein Air on May 19th.
- Grade 2 visit to the Senior campus went well
- Artist Marie-Eve Longtin visited May 26-27th to do a butterfly art project with the Kindergarten students to finish off their butterfly unit.

- The Volunteer Lunch was held on May 26th – a great way to thank our many volunteers and show our appreciation for their contribution to school life.
- The annual H&S end of year BBQ was a great success and we had an excellent turnout from Forest Hill community.
- The K's joined the Grade 6 students from FH Sr. at Parc Bédard on May 16th to participate in some fun activities.
- The K's enjoyed their annual field trip to Parc Bédard on June 14th.
- The Grade 1 students will be going on a field trip to Cedarbrook Park on June 21st.
- We will be holding our ALS Ice Bucket fundraiser on June 17th. All of our teaching staff, specialists and Mme. Le Gallais will be "iced" to raise funds in honour of the Stock family.
- The Grade 2 musical will be held the evening on June 16th, with show times at 6:30 and 7:45 p.m.
- The Red Cross Alberta Fires Appeal fundraiser to help Fort McMurray "Apporte ton toutou à l'école" was held on May 27th. A total of \$482 was raised.
- On June 10th, Mme. Dominique and Mme. Chantal's Grade 2 classes will host "Papás dans la classe", with all the fathers coming to their child's class to participate in a salsa competition.
- The Kindergarten Graduation and picnic will be held on June 10th.
- On May 17th, Mme. Melissa's Grade 1 class will put on a class concert for the parents, and Mme. Suzanne's class will be putting on a class play.

5.3 Daycare Report

- Daycare continues to go well.
- C.-A. Wapen extended her thanks to all staff for their support throughout the year.

5.4 Home and School Report

- End of year BBQ reinforced the theme of community with staff, parents/volunteers working together
- H&S website up and running – pizza/subway/ice cream orders can be done online, events posted, plan to add a message board. Goal is to increase our member list and encourage more volunteer participation.
- Workshop – next year, H&S will offer a free work shop to parents based on the Future-ready projects that are being put in place in LB schools. Will be showing the movie, "Most Likely to Succeed".
- Fundraising:
 - Cheque Fund raised \$4200,
 - Craft Fair was a big success this year as well, as there was more room for larger number of vendors.
 - Pizza/Subway/Ice cream – have changed pizza supplier to George Le Roi who services many local LBPSB schools with a view to increasing profits as pizza less expensive.

- Fundscript/Mable's Labels//Magazine subscriptions (no expense for H&S)
- Comedy Night – still would like to do
- Zumbathon – fits in with Club Energie and Défi Pierre Lavoie

Motion to approve H&S request to repeat the above-mentioned fundraisers next year proposed by G. Haines and seconded by T. Minisini.

- Contributions – GB Chair A. La Traverse opened up a discussion with H&S representatives regarding a budget surplus which has been carried over several years. See 6.6.

6. New Business

6.1 Revised School Fees

- The LBPSB has requested that schools add the GST (5%) to the school fees collected in September for each student, \$80 for Kindergarten and \$61 for Gr. 1 & 2, which increases the fees to, \$63.50 (64.05)and \$83.50 (84.00)

Motion to approve the revised school fees with tax proposed by D. Myles and seconded by C.-A. Wapen.

Motion carried

6.2 School Budget approval

- Budgets were distributed to all present and explained by J. Le Gallais.

Motion to approve the School budget as presented with correction proposed by T. Minisini and seconded by C.-A. Wapen.

Motion carried

6.3 Daycare Budget approval

- Budgets were distributed to all present and explained by J. Le Gallais.

Motion to approve the Daycare budget as presented with correction proposed by A. La Traverse and seconded by D. Myles.

Motion carried

6.4 2016-2017 Calendar and AGM date

- Date for the AGM set for September 7, and will be added to calendar.

Motion to approve the calendar as presented proposed by D. Fortier and seconded by C.-A. Wapen.

Motion carried

6.5 Annual Report 2010-2015

- Discussion regarding changes seen in Annual Report for 2015-2020.

Motion to approve the Annual Report as presented proposed by C.-A. Wapen and seconded by T. Minisini.

Motion carried

6.6 H&S Financial Reporting Parameters

- Discussion regarding Home and School accounting practices and need for transparency regarding budget surpluses, as Governing Board oversees Home and School.

Motion to approve the resolution to request that H&S present a balance sheet annually at the Governing Board AGM (or no later than September 30th), and that any request for fundraising will only be accepted provided the surplus is reduced, proposed by A. La Traverse and seconded by G.Haines.

7. Public Question Period None

8. Adjournment

Motion to adjourn at 8:39 p.m. proposed by T. Minisini and seconded by N. Smith.

Motion carried

Adjourn - Next meeting September 7th, 2016

A. La Traverse
Governing Board Chair

Carol Bordo
Recording Secretary