

# Minutes of the Forest Hill Junior Elementary School

## Governing Board

Wednesday, December 16th, 2015 7:04 p.m.

**Present:** J. Le Gallais, T. Minisini, M. Vivier, G. Haines, D. Fortier, N. Smith, D. Myles, C.-A. Wapen, Sardinha, C

**Absent:** A. La Traverse, D. Olivenstein

**Administration:** Principal J. Bray Le Gallais

**Commissioner:** D. Olivenstein

**Recording Secretary:** C. Bordo

**Community Representative:** -----

### 1. Call to Order

The meeting was called to order and quorum established at 7:04 p.m. by T. Minisini.

### 2. Adoption of the Agenda

**1.1 Additions** 6.4 CLSC Workshop  
6.5 School calendar

#### 1.2 Acceptance

**Motion** to approve the agenda proposed by N. Smith and seconded by D. Fortier.

**Motion carried**

### 3. Adoption of the minutes of the October 14<sup>th</sup> meeting

Correction: In Public Question Period: "possibility of fundraising for the project through Home and School **and various other means.**"

**Motion to** adopt the minutes as presented with correction proposed by G. Haines and seconded by C.-A. Wapen.

**Motion carried**

### 4. Public Question Period None

### 5. Reports

**5.2 Commissioner's Report** None

**5.2 Principal's Report**

- Following the results of the Major School Change, the advertising of our Open House will be expanded. Pamphlets and posters will be distributed to all daycares in the new zone. Discussion followed regarding the timing of sessions for the open house,

and the possibility of holding an evening session hosted by the kindergarten teachers.

- School Board is dealing with the gate issue and will complete the fencing around the back of the school in order to close the gaps between the gates and the building.

### **5.3 Daycare Report**

- Daycare is going well. There are now 93 children registered, decreased slightly from our numbers as of September 30<sup>th</sup>.
- There will be a rate increase effective in January 2016, raising the hourly rate for daycare to \$8.10.
- The 4 PED are on hold until further notice.
- Daycare will be open until 6:00pm on December 18<sup>th</sup>.

### **5.4 Home and School Report**

- H&S will be looking at raising money to provide more readers to the school via various events such as the Craft Fair and possibly a Comedy Night.
- Is planning to put together a group of volunteers to paint the school yard next year.
- Plans to expand Club Energy, which is funded by a grant from MEERS at Sr., to the Junior campus. Also considering getting involved with Participaction.
- The November Movie Night was a success and made money.
- Our Cheque fundraiser has raised \$2500 to date and we hope to reach our goal of \$4000 for the year.
- Old Pink t-shirts were sold out on Parent/Teacher night. Discussion followed as to whether a new logo design contest should be held this year.
- Launch of the Fundscript website, still some glitches to be worked out. Suggestion that paying via e-transfer is the most cost-effective.
- Teacher Appreciation Week is set for the 2nd week of February.

### **5.5 CPC Report**

- M.Vivier reiterated that the CPC is a committee that represents parents of children in the LBPSB and the need for the CPC to maintain a positive outlook, and to focus on how the CPC can influence decisions that can provide better educational opportunities for these children. In order to encourage parents to participate, and understand the structure and function of the CPC, the CPC has launched a website, and hope to also get the word out via other media. The school board has given the approval to the CPC to put out three newsletters per year as well. The CPC wants to underline that the committee is an important contact for parents wishing to voice any concerns, ideas, etc., that they have.
- The CPC will be working on a resolution to request that the LBPSB address the declining enrollment and come up with a marketing plan to keep children in the school board. Discussion on Bill 86 and the importance of parents being part of governance. Next meeting is Dec. 17th, 2015..

## 6. New Business

### 6.1 Email vote - ratification

The following were submitted for ratification via email vote:

- Anti-Bullying Policy
- Food collection for the Source d'Entraide de Saint-Lazare.
- Service contracts for Melanie Gelin as for Francisation and for Vicky Desormeaux for Aide aux devoirs.

**Motion to** approve the ratification for the above-mentioned proposed by M. Vivier and seconded by D. Fortier. **Motion carried**

### 6.2 School and Daycare Budgets approval

- Budgets were distributed to all present and explained by J. Le Gallais.

**Motion to** approve the School and Daycare budgets as presented proposed by N. Smith and seconded by M. Vivier. **Motion carried**

### 6.3 Major School Change

- The Junior campus will have approximately 55 more students, formerly attending other schools, enrolled next fall due to the zoning changes.

### 6.4 Workshops

- J. Le Gallais will be sending out an ERMS regarding a free CLSC Parenting Workshop to be held at the Junior campus on January 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup> from 6-8pm. The workshops will be hosted by Social Worker, Jaqueline Woods and CLSC nurse, Marsha Owen. Information regarding the workshop will also be posted on our website.

### 6.5 School Calendar

- The School Board decision on reinstating PED days lost due to teacher's strikes has been suspended until the end of negotiations. The calendar will remain as is for the time being.

## 7. Public Question Period None

## 8. Adjournment

**Motion to** adjourn at 8:05 p.m. proposed by D. Fortier and seconded by M. Vivier.

**Motion carried**

Adjourn - Next meeting February 10th, 2016

*T. Minisini*

Governing Board Co-Chair

*Carol Bordo*

Recording Secretary