

Minutes of the Forest Hill Junior Elementary School

Governing Board

Tuesday, May 5th, 2015 6:33p.m.

Present: A. LaTraverse, J. Le Gallais, T. Minisini, M. Zylberstein, C.A. Wapen,
D. Olivenstein, C. Fraser, D. Myles, N. Smith, H&S rep. S. Sollecito

Absent: M. Vivier

Administration: Principal J. Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:33 p.m. by A. LaTraverse.

2. Adoption of the Agenda

J. Le Gallais asked to add School agenda to 6.5 School Fees and Supplies

Motion to adopt the agenda proposed by T. Minisini and seconded by N. Smith.

Motion carried

3. Adoption of the minutes of the March 17th, 2015 meeting

Motion to adopt the minutes as presented proposed by T. Minisini and seconded by C. Fraser.

Motion carried

4. Public Question Period None

5. Reports

5.1 Commissioners Report

1. Director- General Retirement

- Bob Mills announced that he will be retiring at the end of the school year. The search for a new DG will begin immediately so that he/she will be in place for the new year.

2. Administrative Staffing Changes

- The new administrative staffing changes are posted on the website.

3. Education Committee

- The Home Schooling Policy sub-committee reviewed all consultation responses received, recommended changes to the previous document and also provided a new Question and Answer segment. The new policy was adopted by the Council.
- The IBO fee structures will rise significantly in the next few years and the Board will need to re-examine its and the parents' ability to pay.
- The Battle of the Books, a literary contest between St. Thomas, for the LBPSB, Laurenhill, for the EMSB and Trafalgar for the private schools took place last week. St. Thomas prevailed (naturally!).

4. SNAC

- SNAC is concerned about the budgetary implications surrounding the MSC and is adding an extra meeting on June 2 to address the issue.
- SNAC's next AGM is on Wednesday, September 16 at 7:00 PM in the Boardroom.
- SNAC is printing additional IEP kits since they were so popular

5. Pearson Educational Fund(P.E.F.)

- P.E.F. Fun Run- on May 3 at Centennial Park in D.D.O. Families, schools, centres and programs can register teams or as individuals. Register on-line.

6. Governing and Ethics Committee

- The committee met to discuss and revamp some of the internal rules of management. The discussion is on-going.

7. Executive Committee

- The committee recommended raising the rates slightly for Courtesy and accommodation busing. The rates for Elementary schools will be \$160 per child and \$320 per family except for Children's World Academy which will cost \$290 and \$580 respectively due to its wider catchment area. The Secondary school rates are also \$290 and \$580 respectively.
- Groupe Compass (Chartwell's) was approved for the new food services contract. Seven companies checked out the tender, three checked out the site and only one, Groupe Compass, placed a bid.

8. Central Students Committee (CSC)

- The CSC reviewed the wonderful show that the students involved with TOPS did last week.
- The CSC expressed its concerns with how students from the LBGT community are affected by the issue of trans-gender students and urge the Board to examine the issue of washrooms for these students.

9. LBPSB Resolution –Budget Cuts

- Suanne Stein-Day sent a letter to the Ministry of Education regarding the proposed budgetary cuts urging it to examine the fiscal record of each Board and to cut according to the efficiency record of each Board rather than across the board cuts which would reward the inefficient Boards while unduly punishing the prudent ones.

5.2 Principal's Report

- Registration is presently at 235 for the 2015-2016 school year. We will have 67 Kindergarten students, 85 Grade 1 students, and 83 Grade 2 students.
- The Kindergarten Portfolio Evening held on April 23rd went very well.
- The solo concert, featuring performances from the students of both the Junior, Senior campuses and beyond, was a great show.
- 2 K classes went to the Robotics coopétition hosted by Beechwood today. Great job done by all students.
- Upcoming events: May 11-12 - Artist H  l  ne Ducharme - Grade 1 & 2 students
May 12 – X-country run for Gr. 1&2 students (*postponed to May 14 Gr. 1 only)
May 14 – Grade 2 field trip to Intermiel
May 20 - Grade 2 students visit Forest Hill Sr.
May 21 – K's field trip to Mus  e des beaux arts
May 22 – H&S End of Year bbq
May 27 - Volunteer lunch
June 5 – K Orientation
June 16 – Park Bedard for K.
June 18 – Spring Concert

5.3 Daycare Report - None

5.4 CPC Report None as meeting was cancelled

5.5.1 Home and School Report

- Fundraising was a challenge again this year, but were still able to give \$10,000 to each campus, the \$100 allowance to each teacher, and purchased risers for concerts, etc. that are portable and can be used at both schools. The chocolate fundraiser only raised approx. \$2000, but our Craft Fair went very well and we raised \$2700+. Plan to do the Craft Fair again next year. Based on the results of our survey, we are introducing a new cheque fundraiser for next year which gives the option to parents to make a one-time contribution of \$35 (QHFSAs will give receipts for donations of \$20+) in lieu of participating in fundraisers throughout the year.
- The number of volunteers has increased, due to increased coverage from our FB page and ERMS messages from the principals.
- There will be a change to the Executive Committee for next year with S. Sollecito taking over as President, and E. Azran as V.P.

5.5.2 Home and School Fundraiser approvals

- a) Regular Fundraisers including Pizza/Subway/Ice cream, Fundscript, Mabel's Labels, Magazine subscriptions (online) and ice cream fundraiser.

Motion to approve the pizza/subway and ice cream fundraiser as presented proposed by M. Zylberstein and seconded by T. Minisini. **Motion carried**

- b) Annual Craft Fair

Motion to approve the craft fair fundraiser as presented proposed by D. Myles and seconded by C. Fraser. **Motion carried**

- c) Cheque Fundraiser

Motion to approve the cheque fundraiser as presented proposed by N. Smith and seconded by C. Fraser. **Motion carried**

- d) Comedy Night

Motion to approve the Comedy Night fundraiser as presented proposed by N. Smith and seconded by D. Myles. **Motion carried**

6. New Business

6.1 Policy Document – Field Trips

Discussion regarding inclusion of the terms, "Day and Overnight Excursions", "Housing", the need to clarify "Open and Closed Venues", establishing student/adult ratios, and the use of carpooling for short trips (i.e.: library visit). **Tabled to next meeting in order to make modifications to policy document to reflect the needs of the school.**

6.2 Email vote ratification: Cross-Country Run

6.3 Code of Conduct

6.4 Anti-Bullying

Motion to approve the 2015-16 Code of Conduct and Anti-Bullying Plan with no changes proposed by T. Minisini and seconded by N. Smith. **Motion carried**

6.5 School Fees (including school agenda) and Supplies

Motion to approve the 2015-16 school fees and supplies as presented proposed by M. Zylberstein and seconded by C.A. Wapen. **Motion carried**

6.6 Daycare Kit

Motion to approve the 2015-2016 Daycare Kit as presented with correction of fee proposed by T. Minisini and seconded by N. Smith **Motion carried**

6.7 ALS Fundraiser

Forest Hill Jr will be participating in a fundraiser to raise money for a family in the school community affected by ALS. There will be an ice bucket challenge and bracelets for sale (\$5/each) to be held in conjunction with our Pink T-shirt Day on May 27th.

Motion to approve the ALS Fundraiser a presented proposed by M.Zylberstein and seconded by N. Smith. **Motion carried**

7. Consultations

7.1 Major School Change consultation process

Discussion regarding the possible results of the major school change, the plan to prepare a brief outlining the Governing Board's areas of concern, also the need to clarify the timeline of the Major School Change for parents and to assure that all information relayed to the Governing Board from the School Board will be communicated to them as well.

8. Public Question Period

- A member of the public expressed that parents were concerned that there was little information available to them regarding the Major School Change.
- A. La Traverse reiterated that the Governing Board has not received any more information from the School Board at this time, but that any new information would be communicated to the public. Parents are encouraged to consult the School Board's website, which explains the process and timeline in detail.

9. Adjournment

Motion to adjourn at 8:35p.m. proposed by N. Smith and seconded by M. Zylberstein.

Motion carried

Adjourn - Next meeting June 18th, 2015

A. LaTraverse

Governing Board Chair

Carol Bordo

Recording Secretary