

**Minutes of the Forest Hill Junior Elementary School
Governing Board**

Tuesday, March 24th, 2015 6:30 p.m.

Present: A. La Traverse, J. Le Gallais, C.-A. Wapen, C. Fraser, N. Smith, D. Myles, T. Minisini, M. Zylberstein, M. Vivier, D. Olivenstein

Absent: -----

Administration: Principal J. Bray Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:36 p.m. by A. La Traverse.

2. Adoption of the Agenda

2.1 Additions

6.6 Consultation - 3 year plan of Allocation and Destination of Immovables

2.2 Acceptance

Motion to approve the addition to the agenda proposed by T. Minisini and seconded by M. Zylberstein. **Motion carried**

3. Adoption of the minutes of the January 27th, 2015 meeting

Motion to adopt the minutes as presented proposed by T. Minisini and seconded by N. Smith. **Motion carried**

4. Public Question Period

- 2 members of the public voiced their concern regarding the safety of the school grounds in regards to: 1) the gates that stay frozen open during winter months, and 2) the fence line not extending up to the building so that the playground at the back is completely contained.
- J. Le Gallais explained that the gates are a capital expense that appears on the Capital List to be approved every year by GB. The suggestion was made that the GB send a letter to the School Board indicating their concern and reiterating that the installation of new gates and the extension of the fence is the #1 priority on the 2016-2017 Capital Projects list. Mme Le Gallais gave the chair the names of persons at the School Board to whom this letter should be addressed.

5. Reports

5.1 Principal's Report

- Students have been able to participate in many activities over the past few months: K's went tobogganing at Park Bédard on Jan. 16th, Gr. 2's went to the Base de Plein Air on Jan. 30, Carnival Week Feb. 23-27, Gr. 1 & 2 authors and artist visits, Gr. 1 Guêpe presentation on March 18th.

- A total of \$2222.25 was raised during our Christmas Bazaar. We held an assembly on February 23rd, and a cheque for \$1722.25 was presented to Leucan. The balance of the proceeds, in the amount of \$500, will go to La Fondation Jasmin Roy.
- Continuing with Pink T-shirt assemblies the last Wednesday of the month.
- Report cards went home on March 13th.
- Portfolio Night for Cycle 1 students will be March 26th.
- We will have our Café Forest Hill on April 1st.
- Re-registrations for next year are complete. We need to finalize our numbers by April 8th for the staffing process for next year.
- PED grants – Kindergarten teachers received a grant for the STEAM project.
- The Croque Livres is a huge success. Project from Mme Sylvie's class. The students are very excited to be able to exchange their used books for new ones.

5.2 Daycare Report

- As of the end of April daycare fees will increase to \$8/day (5 hours of service), and will be in effect for at least one year. Adjustments to postdated cheque payments will be dealt with in June.
- The Educ-action after school activities ended on March 17th and all activities went very well. The Hip-Hop class put on a cute show for the parents.
- A reminder that children still need to wear snow pants and winter boots until warm weather arrives and all the snow has melted.
- The children are working on Easter crafts and, as per parents' requests, we will continue with the corking Mother's Day gifts.
- Will be preparing the craft fair on the May 24th PED day. All tables have been sold for the event.
- Request approval to change the venue of the May 15th Field Trip to WooHoo entertainment centre in Vaudreuil.

Motion to approve the change of venue proposed by N. Smith and seconded by M. Vivier.

Motion carried

5.3 Commissioner's Report

1. Education Committee

- Home Schooling Policy-parents who are homeschooling their children are offered the opportunity to provide feedback to the sub-committee and their feedback will be considered. The revised policy should be ready for consideration at the April 27 Council meeting.

2. Executive Committee

- Two teachers from Lindsay Place H.S. will be going to China to meet the upcoming students. At the end of June 12 students from LPHS will travel to China to the Luoyang Foreign Language School for two weeks.

3. Administrative Staffing

- The following principals and Vice-principals received their permanent status:
- David Abracen, Principal at St. Thomas H.S.
- Deborah Dixon, Principal at Riverview E.S.

- Deborah Cross, Principal at Beurling Academy
 - Susan Hamblin, V.P. at Riverdale H.S.
 - Rosanna Riccardi, V.P. at Westwood Sr. H.S.
- 4. Summer School**
- Two locations will be available, St.Thomas H.S. in the West and LCCHS in the east. Transportation will be provided where numbers warrant for off-island students.
- 5. Communications Committee**
- Jim Hendry gave a demonstration incorporating direct contact with parents via smart devices for the next tender.
 - A LBPSB app will be created to optimize services for mobile and tablet devices.
- 6. Pearson Educational Fund**
- Applications for Grants to Schools and Classrooms- the deadline is June 30 including GB approval for the academic year 2015-16. Approvals by October 2015.
 - P.E.F. Fun Run- on May 3 at Centennial Park in D.D.O. Families, schools, centres and programs can register teams or as individuals. Register on-line.
- 7. Three Year Plan**
- Resolution was passed to distribute the plan for consultation. Responses are needed by April 16 to be adopted at the April 27 Council meeting.
- 8. Group Purchasing- Groceries**
- The group purchasing plan with the C.S. Margaret Bourgeois, the EMSB, and the C.S. Pointe-de-l'Île is extended until 2017.
- 9. Group Purchasing-Tablets**
- LBPSB participates in the CGTSIM group purchasing plan for the island of Montreal. The number of councillors has been reduced from 21 to 12 with S. Stein Day residing as chair.
 - Noel Burke was selected as the Vice-Chair for the remainder of the mandate.
 - Martin Sherman was selected as the Executive Committee Chair for the remainder of the mandate.
 - The 4 parent commissioners are: Sharad Bhargava (elementary), Mike Nalecz (secondary), Frank Clarke (at large), Sandra Buckingham (SNAC).
 - LBPSB is the only board which presently has student commissioners. This year the 2 student commissioners are Sierra Nadeau and Kathy Nodzynski.
 - SNAC – there will be a parent workshop on the topic of IEPs on January 15, 2015 from 7-9:00pm at the Board. Register at snac@lbpearson.qc.ca.

5.4 CPC Report – Meeting on March 19th

Elementary Information – Topics discussed

- Declining enrolment - working as a Board to draw students from the French and private school systems rather than from each other. ESBA met with the Education Deputy Minister to ensure that the rights of the English school boards are kept up.
- Budget cuts and union negotiations
- Potential change to how commissioners are elected.
- Giving more power to GB
- Prioritizing Capital Requests re updating school washrooms.

- Promote LEARN program, which allows students access to online lessons and tutoring.
- Allergy Committee – complete and will be sent out to schools.
- CPC website rollout in May – will allow CPC to administer site and keep more up-to-date.
- Google apps – should all school board employees have?
- Upcoming activities – Robotics April 24-25, PEF Fun Run on May 3.

5.5 Home and School Report

- The annual H&S BBQ will be held on May 22, with the rain date set for May 29th.
- Parents can drop off of books and CD's at both campuses to be sold at the craft fair.
- Have received teachers' wish lists – funds have been given to K teachers for the STEAM project, and to Gr. 2 teachers for the Trousses de lecture.

6. New Business

6.1 Annual Report 2013-2014

- Noted corrections of several typos to be made.
- Discussion of the need to accurately represent the Levels of Accomplishment by including end of Cycle results from both campuses.

Motion to approve the 2013-2014 Annual Report, with the inclusion of Jr. campus results, proposed by M. Vivier and seconded by C.-A. Wapen. **Motion carried**

6.2 Budget Consultation

- No feedback to submit from Governing Board.

6.3 School Trip Policy: Tabled to June 2nd

6.4 Capital Projects Requests 2016-2017

- Prioritize changing of gates and extension of fencing, improving the pedestrian walkway from visitor parking lot to school entryway (will include request to repair visitor parking lot)
- Keep Card access for Daycare entry.
- Remove video surveillance from the list. Ventilation system cleaning to stay on the list. J. Le Gallais informed about MELS project to inspect air quality in all schools.
- GB will send letter to School Board expressing concerns of parents and GB regarding the safety of the school yard and the importance of the issue.

Motion to approve the changes to the Capital Projects requests for 2015-16, proposed by N. Smith and seconded by M. Zylberstein. **Motion carried**

6.5 Governing Board Composition Consultation

- No changes to submit.

6.6 Consultation - 3 year Plan of Allocation and Destination of Immovables

- J. Le Gallais underlines that enrollment numbers for next year are at 233, significantly below the 318 cap.

7. **Public Question Period** None

8. **Adjournment**

Motion to adjourn at 7:25 p.m. proposed by T. Minisini and seconded by N. Smith.

Motion carried

Adjourn - Next meeting June 18, 2015

A. La Traverse

Governing Board Vice-Chair

Carol Bordo

Recording Secretary