

Minutes of the Forest Hill Junior Elementary School

Governing Board

Tuesday, January 27th, 2015 6:32 p.m.

Present: A. La Traverse, T. Minisini, J. Le Gallais, C.-A. Wapen, M. Zylberstein, C. Fraser, N. Smith, D. Myles, D. Olivenstein

Absent: M. Vivier

Administration: Principal J. Bray Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:32 p.m. by A. La Traverse.

2. Adoption of the Agenda

1.1 Additions None

1.2 Acceptance

Motion to approve the agenda proposed by M. Zylberstein and seconded by N. Smith.

Motion carried

2. Adoption of the minutes of the November 27th, 2014 meeting

- **Correction:** fee for field trip to the Musée des beaux arts is \$26, not \$22, as indicated in minutes.

Motion to adopt the minutes as presented with the above-mentioned correction proposed by M. Zylberstein and seconded by T. Minisini.

Motion carried

4. Public Question Period None

5. Reports

5.1 Commissioner's Report

- SNAC – On January 15th, SNAC hosted a workshop for all parents on the subject of IEPs. Methods and ideas were discussed and presented on how to inform parents, and help them prepare to be involved in the creation of their children's IEPs. The workshop was given by Special Needs consultants, Celina Berube and Ruth Schwarcz. For those who missed it, it can be viewed on the SNAC website shortly.
- **Executive Committee** LPBSB will participate CSDM in a public tender for educational games and Lego Robotics for the 2015-16 school year with possible extensions to 2016-17 and 2017-18.

- **Administrative Resolution** Deborah Heffernan is appointed as the interim principal of Thorndale Elementary School.
- **Centre Services Partages du Quebec (CSPQ)** The CSPG (amalgamating the boards under one umbrella) is sending out a tender for mobile devices in order to save money.
- **Rental of Facilities** The Board is raising its rental fees by 3% next year to cover the costs of wear and tear. It presently rents at the lowest rate in the territory.

5.2 Principal's Report

- The Christmas bazaar raised \$2200 for Leucan.
- We have 3 of our teachers going to the NASA convention in Texas, where they will be doing presentations, visiting a local school, and gaining valuable information that they can use to complement the curriculum in our school.
- 3 of our staff members, Sylvie Ozell, Constance Gareau, and Dominique Fortier, are celebrating 25 years of service this year. A ceremony recognizing this accomplishment will be held Jan. 29th at the LBPSB.
- The anti-bullying play scheduled for Jan. 29 has been cancelled due to concerns that the content was not age-appropriate for K-2 children. We will instead hold our regular Pink t-shirt day assembly, with the theme, "What are hands for?"
- We will be reviewing our K Open House to see how it can be improved for next year.

5.3 Daycare Report

- 2 PED days in February – 6th our theme is Valentine's Day and the 20th will be Carnival to correspond with the school's Carnival week activities.
- Fee increase effective April 1st, from \$7.30 to \$8.00.
- January 30th – arrangements have been made for all Subway lunches to go with the Grade 2's for their outing to the Base de Plein Air.
- EducAction activities started last Tuesday. There are 3 activities running every Tuesday now through March: Hip-Hop, Soccer and Mad Science.

5.4 CPC Report

- December 18th meeting was a joint meeting with Region 2. Subjects discussed were declining enrolment and its impact, budget, revamping of the CPC website, the workshops presented by the CPC in partnership with Concordia University (parent committees required), and the need to replace the PCA rep, the GB training session to be held on Jan. 29th, rules regarding part-time daycare and teacher tutoring.
- January 22nd meeting: subjects discussed were the March Budget Consultation (Carol Heffernan gave presentation regarding the budget cuts), need to modify the rules regarding quorum, for smaller schools in particular, the renewal of Chartwells food services contract, 2016-17 wish list.

5.5 Home and School Report

- Craft Fair on April 25th- 1/3 of tables already reserved, need to form teams to recruit volunteers.
- Teacher Appreciation week - coordination of activities and volunteers.

6. New Business

6.1 Field Trips and Activities

- Carnival Week Skating outing at the Sports Complexe in Saint Lazare at a cost of \$5/student.
- Trip for 2 (or possibly 3) K classes for the Robotics Coopétition to be held at St. John Fisher Elementary: \$10/student for 2 classes, or \$13/student for 3 classes.
- Guepe in-class activity at a cost of \$6/student.

Motion to approve the above-mentioned field trips/activities proposed by C.A. Wapen and seconded by N. Smith.

Motion carried

6.2 Email Vote Ratifications

6.3.1 STEAM project

Motion to ratify the e-mail vote to approve the above-mentioned proposed by M. Zylberstein and seconded by T. Minisini.

Motion carried

7. Consultations

7.1 Budget Consultation 2015-2016

- Need to prepare our priorities to discuss at our next meeting on March 24th.

8. **Public Question Period** None

9. **Principal Criteria Consultation**

- Discussion of both parent's and Governing Board member's views on the criteria, changes/additions to be made to last year's list. Results of this discussion to be compiled and submitted by A. La Traverse to M. Francois Hamel by Feb. 16th.
- J. Le Gallais not present for discussion.

Adjournment

Motion to adjourn at 7:37 p.m. proposed by T. Minisini and seconded by C. Fraser.

Motion carried

Adjourn - Next meeting March 24th, 2015

A. La Traverse

Governing Board Chair

Carol Bordo

Recording Secretary