

Minutes of the Forest Hill Junior Elementary School

Governing Board

Tuesday, March 18th, 2014 6:40 p.m.

Present: A. LaTraverse, J. Le Gallais, J. Field, T. Minisini, D. Fortier, S. Ozell, C.A. Wapen, D. Olivenstein

Absent: Emilie Lefebvre, M. Zylberstein

Administration: Principal J. Le Gallais

Commissioner: D. Olivenstein

Recording Secretary: C. Bordo

Community Representative: -----

1. Call to Order

The meeting was called to order and quorum established at 6:40 p.m. by A. LaTraverse.

2. Adoption of the Agenda

Add 6.8 Service Contract Approval

Motion to adopt the agenda as presented proposed by T. Minisini and seconded by C.A. Wapen. **Motion carried**

3. Adoption of the minutes of the February 20th, 2014 meeting

Motion to adopt the minutes as presented proposed by T. Minisini and seconded by J. Field. **Motion carried**

4. Public Question Period None

5. Reports

5.1 Commissioners Report

Education Committee

- St. Charles Elementary has made a request to shift its program from French Immersion to Français Plus.
- Summer school program – to be held at St. Thomas in the West and at LCCHS in the East from July 7-August 1. Transportation is provided for off-island students.

SNAC

- Michael Chechile, Director of Education Services, gave a comprehensive presentation of the various IT programs throughout the Board as well as its future directions.
- Chris Fuzessy, Assistant Director of Student Services, gave a complete presentation on how technology is distributed to students with special needs.

- Reviewed the successful SNAC workshop “Kids who Wiggle and Jiggle”, available on the SNAC website.

Executive Committee

- The 3-Year Plan of Allocation and Destination of Immovables was distributed for consultation.
- The International Vocational Centre – Downtown campus is now fully operational. It caters to foreign adult students, mainly from India, and brings needed funds into the Board.

Facilities Committee

- St.Lazare will be using Westwood Jr. for one of its soccer clubs.
- Energy efficiency programs – 9 years ago, the Board was ranked in the last decile in terms of energy efficiency. In 2011-12, it was above the provincial average.
- St. Patrick’s expansion is on target so far.

Central Parents Committee

- The final tally of the petition against Bill 60 (Charter of Values) was 3500.
- Discussing ways to try to include financial literacy into the curriculum.
- November commissioner elections – encouraging parents to go out and vote.

5.2 Principal’s Report

- Students and staff enjoyed activities during Carnival Week.
- In February – we held an assembly to present cheque representing funds raised from our Christmas bazaar to Leucan. Will send funds collected to La Fondation Jasmin Roy. Students also enjoyed a presentation from a former Olympian (parent of a Gr. 1 student) and viewed a video on the Olympics.
- Our numbers for next year are good. We will have 5 kindergarten classes.
- April 7th has been confirmed as a PED day due to the election. The daycare will be open.

5.3 Daycare Report

- The Sr. school invited our lunch supervisors to a recap of the seminar, “Practical Strategies for Self-Regulation in School” (given by Reggie Melrose, Ph. D. on Jan. 27 for Jr./Sr. teachers and daycare staff), presented by Alison Reichart, LPBSB Special Needs Consultant. We were introduced to the “60 seconds” exercise, which is a great tool to help students gain self-control and prepare for learning. This summary will also be presented to parents on April 9th, courtesy of Home & School.
- Daycare will be open on the April 7th PED day.
- Taxes are completed and have all been mailed out to parents.

5.4 CPC Report

- Last meeting was held on February 20th, no voting as did not have quorum.
- Next Regional 1 meeting will be held on March 20th.

5.5 Home and School Report None

6. New Business

6.1 Babar Book Fair – to be held on March 20th, in conjunction with the school Portfolio Evening. The book fair will be set up in the library and will be open during the day for classes to visit on a rotating schedule, and in the evening for parents. Parents have been informed through school ERMS message.

Motion to approve the Babar Book Fair proposed by S. Ozell and seconded by D. Fortier.

Motion carried

6.2 Educ-Action approval ratification

Motion to ratify the e-mail vote to approve the Educ-Action Spring 2014 after-school activities proposed by T. Minisini and seconded by D. Fortier.

Motion carried

6.3 Consultation: Budget – No explicit concerns or suggestions.

Motion to approve the budget as presented proposed by J. Field and seconded by T. Minisini.

Motion carried

6.4 Consultation: Arts and Culture Policy – No requests, concerns or suggestions

Motion to approve the policy as presented proposed by T. Minisini and seconded by J. Field.

Motion carried

6.5 2014-2017 3-year Plan for the Allocation and Destination of Immovables

The draft of the plan was reviewed and discussed. Some clarifications are required with respect to the enrolment forecast for Forest Hill:

- The projection for 2014-2015 enrolment is incorrect and not consistent with the figures as of Feb. 20th Transfer meeting. The figure is off by 20 students, which is approximately one class.
- Why are estimates used when the exact numbers were provided by the school principals?
- How can Forest Hill Senior's enrolment increase over time if Forest Hill Junior's enrolment decreases?

6.6 Student Transportation Policy

The policy was reviewed and discussed. Concerning section 4.1.7, which states, "...Distances are measured using known roadways and pathways", need to ensure that said roadways and pathways are kept clear by the municipality.

6.7 Governing Board Composition – No changes requested

6.8 Service Contract Approval

Motion to approve the service contracts for Mélanie Gélinas and Stephanie Guy hired for the Aide aux Devoirs and for Mélanie Gélinas for Francisation proposed by T. Minisini and seconded by C.A. Wapen.

Motion carried

7. Public Question Period None

8. Adjournment

Motion to adjourn at 7:44 p.m. proposed by D. Fortier and seconded by J. Field.

Motion carried

Adjourn - Next meeting May 6th, 2014

A. LaTraverse

Governing Board Chair

Carol Bordo

Recording Secretary